



Charge to the Ethics and Conduct Committee

December 1, 2024

On behalf of NASPAA President Mohamad Alkadry, the charge for the NASPAA Ethics and Conduct Committee for 2024-2025 is below. The Committee is expected to use the reporting tool (attached) to monitor its progress. A report is to be presented at the May 2025 Executive Council meeting.

The Committee is charged with:

Creating the NASPAA Code of Ethics and Conduct: The Committee is tasked with developing a NASPAA Code of Ethics and Conduct for review by the Executive Council. A draft of the Code should be included in the Committee's May report to the Council.

Specifically, the Committee should:

- **Identify key areas to address in the Code:** Establish a framework that upholds the highest standards of ethical conduct and integrity for NASPAA staff, leadership, and members.
- **Develop ethics policies and procedures:** Create policies, procedures, and codes of conduct that reflect best practices, legal requirements, and ethical standards.
- **Establish mechanisms for addressing ethical concerns:** Design processes for receiving and investigating reports of unethical behavior, conflicts of interest, or violations of ethics policies, ensuring confidentiality and impartiality throughout.
- **Define implementation steps:** Identify actionable steps for the successful implementation of the Code, ensuring its adoption and adherence across NASPAA.

Appendix A – [Committee Progress Tracker](#)

Appendix B – [ASPA Code of Ethics](#); [Code of Ethics with Practices](#)