Thank you for considering membership in NASPAA, the Network of Schools of Public Policy, Affairs, and Administration! NASPAA is an institutional membership association dedicated to ensuring excellence in education and training for public service and promoting the ideal of public service.

Please note: It is highly recommended applicants have your Masters data ready prior to starting this form.

Membership Eligibility
Institutional membership in NASPAA is open to appropriately designated academic units or programs (e.g., colleges, schools, divisions, departments, centers, programs, institutes) within institutions of higher education that:

·   **have a substantial commitment to the purpose of the association,**
·   **have separately identified curricula leading to a graduate degree in public affairs, policy, administration, or similar and**
·   **are accredited by appropriate regional accrediting bodies or their equivalent.**

NASPAA also has a category of Associate Membership for other academic and non-academic organizations that subscribe to the purpose of the association. Please visit the NASPAA website for Associate Membership information: www.naspaa.org

How Applications Are Considered
NASPAA's governing body, the Executive Council, has the responsibility for considering and approving membership applications. The Council reviews applications as they are submitted and will notify applicants in a timely manner.
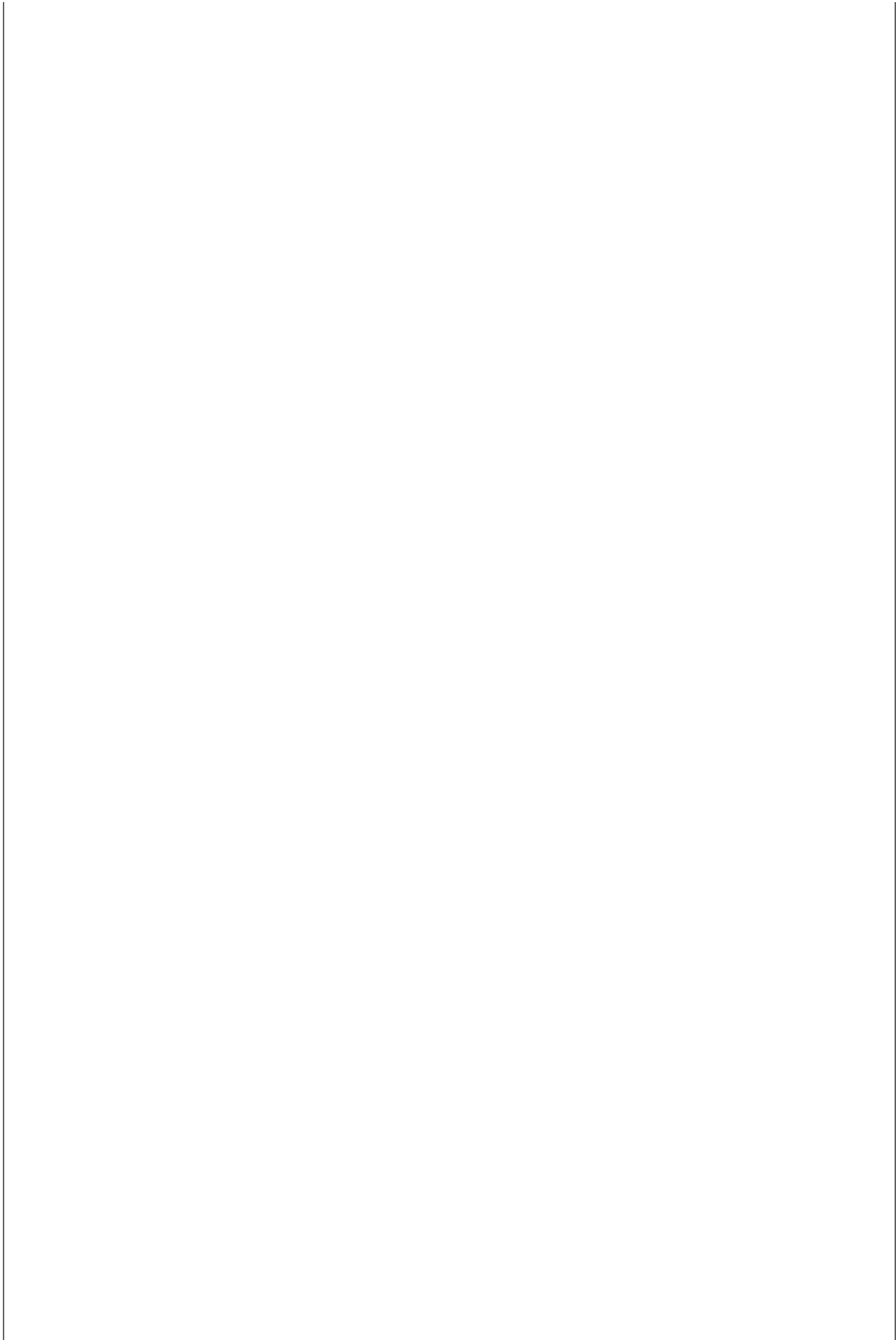
Important information to note:
To indicate that the program has university support, the head of the program or unit seeking membership is asked to e-sign the document and indicate that they have the authority to seek membership. The 'principal representative' is also asked to sign and submit the NASPAA Member Code of Good Practice.

Membership dues are based on total student enrollment in the public affairs/policy/administration program(s) during the previous academic year. NASPAA will invoice you following approval of the membership application.

Please attach a narrative statement describing the purpose of the academic program(s), how it fits into the university organization, fields of special concerns such as urban affairs, international policy, management science, budgeting, city management, etc., and the academic program.

If you have any questions about membership eligibility, the application, or NASPAA in general, please contact David Marshall at marshall@naspaa.org.

2. Institutional Information

By applying for membership in the Network of Schools of Public Policy, Affairs and Administration we affirm that we hold a substantial commitment to the purpose of NASPAA and have an appropriate, separately identified curricula leading to a graduate degree in public affairs, policy, and administration.

1. Name of Academic Unit applying for membership

2. Name of Institution

3. Our institution is currently accredited by: (please list name(s) of accrediting bodies)

3. Institutional Information

* 4. If the NASPAA Executive Council approves this membership application, we are prepared to pay the applicable dues fee and have the authority to seek NASPAA membership from our institution.

☐ We certify the statement above

* 5. For the Program Head of the academic unit applying

Name

Title

E-Signature

Date

4. Designated Principal Representative

Each member institution must designate a Principal Representative who will receive official NASPAA communications and cast the program's vote at the Annual Business Meeting. This person will have access to edit your school's data/information in NASPAA's online database. This person will also have access to edit your school's data/information in NASPAA's online database.

6. NASPAA Principal Representative

Name	
Title	
Address	
Address 2	
City/Town	
State/Province	
ZIP/Postal Code	
Country	
Email Address	
Phone Number	

5. Program Administrators

Please name the individuals, if any, in your program responsible for the MPA and/or MPP programs, Admissions, Career Placement, Doctoral Program, and Undergraduate Program

7. MPA Program Head

Name

Title

Email Address

Phone Number

8. MPP Program Head

Name

Title

Email Address

Phone Number

9. Doctoral Program Director

Name

Title

Email Address

Phone Number

10. Undergraduate Director

Name

Title

Email Address

Phone Number

11. Career Services Director

Name

Title

Email Address

Phone Number

12. Admissions Director

Name

Title

Email Address

Phone Number

6. Program Information

Please attach a narrative statement describing the purpose of the academic program(s), how it fits into the university organization, fields of special concerns such as urban, international, comparative, management science, policy analysis, and the academic program. Do so on the last page of this application.

* 13. Degrees Offered

☐ Bachelor's   ☐ Doctoral

☐ Master's   ☐ Online Courses/Degrees (Distance Learning)

14. In what language(s) are your courses taught?

☐ Afrikaans	☐ Maltese
☐ Albanian	☐ Mandarin Chinese
☐ Arabic	☐ Maori
☐ Armenian	☐ Marathi
☐ Basque	☐ Mongolian
☐ Bengali	☐ Nepali
☐ Bulgarian	☐ Norwegian
☐ Cambodian	☐ Persian (Farsi)
☐ Catalan	☐ Polish
☐ Croatian	☐ Portuguese
☐ Czech	☐ Punjabi
☐ Danish	☐ Quechua
☐ Dutch	☐ Romanian
☐ English	☐ Russian
☐ Estonian	☐ Samoan
☐ Fiji	☐ Serbian
☐ Finnish	☐ Slovak
☐ French	☐ Slovenian
☐ Georgian	☐ Spanish
☐ German	☐ Swahili
☐ Greek	☐ Swedish
☐ Gujarati	☐ Tamil
☐ Hebrew	☐ incl. Tamil languages)
☐ Hindi	☐ Tatar
☐ Hungarian	☐ Telugu
☐ Icelandic	☐ Thai

- [ ] Indonesian
- [ ] Irish
- [ ] Italian
- [ ] Japanese
- [ ] Javanese
- [ ] Korean
- [ ] Latin
- [ ] Latvian
- [ ] Lithuanian
- [ ] Macedonian
- [ ] Malay (incl. Indonesian and Malaysian
- [ ] Malayalam

- [ ] Tibetan
- [ ] Tonga
- [ ] Turkish
- [ ] Ukrainian
- [ ] Urdu
- [ ] Uzbek
- [ ] Vietnamese
- [ ] Welsh
- [ ] Wu
- [ ] Chinese (incl. Shanghainese)
- [ ] Xhosa
- [ ] Yue Chinese (incl. Cantonese)

7. Faculty Information

Roster of FULL-TIME Public Administration/Public Affairs Faculty:
Please list up to 5 full-time permanent faculty active in your public administration/public affairs program. (You do not need to repeat faculty whose information you have already provided in prior sections.)

15. Faculty Member 1

Name

Email Address

16. Faculty Member 2

Name

Email Address

17. Faculty Member 3

Name

Email Address

18. Faculty Member 4

Name

Email Address

19. Faculty Member 5

Name

Email Address

8. Membership level data (Masters Degrees Only)

As part of the membership application, NASPAA requires programs provide basic data from the Annual Data Report.

If your school has more than one degree that falls under your NASPAA membership, you should aggregate the data for each degree into one response for these questions. You will only need to complete this section for your first degree program.

* 20. Last fall semester/quarter, what was the number of each of the following? (use headcount, not FTE. If you have only FTE data, please indicate this in the Comments & Caveats section below.)

Total instructional faculty?

Total sections (courses) offered by your NASPAA degree program(s)

Percentage of those sections taught by full-time faculty

9. Tuition- (Masters level)

For the following questions relating to tuition/fees, the program should provide data for a student enrolled on a FULL TIME basis. Please include all mandatory fees as well as tuition in your calculations. Do not include adjustments for financial aid offered to students. If appropriate, report the following separately (Private Institutions should report their tuition under Level 1):

Level 1: The highest level of tuition (Typically for Out of State students)
Level 2: For those programs with a second, lower tuition rate (Typically for In State students)

* 21. What is the total, non-discounted cost (tuition/fees) for a Full-Time Student who enrolled in fall of the survey year to complete the degree program?:

Tuition (Level 1)

Fees (Level 1)

Total Cost (Level 1)

Tuition (Level 2)

Fees (Level 2)

Total cost (Level)

10. Financial Aid (Masters level)

For this question, financial aid consists of tuition scholarships, assistantships, fellowships, or work-study support from your institution. This includes direct funding from your program or from other sources within the institution. Do not include loans or other assistance that must be repaid.

22. Indicate the percentage of students enrolled in the program who received financial aid. Enter separate percentages for Full-time, Part-Time, and International Students. Enter a whole number between 0 and 100 for 0% to 100%.

Percent of Full-Time
Students receiving
financial aid

Percent of Part-Time
Students receiving
financial aid

Percent of
International Students
(Full and Part-Time)
receiving financial aid

11. Masters Program Level Data

The following section should be completed for each of your NASPAA membership degrees, though only one needs to be completed in this form as part of the application for NASPAA membership.

* 23. Indicate who the program is primarily designed to serve

[   ]

[   ]

* 24. Are evening or weekend classes available

☐ We have evening classes but not weekend ones   ☐ We have both evenings and weekend ones

☐ We have weekend but not evening classes   ☐ We have neither evening nor weekend classes

25. Approximately how many semesters/ terms would it take a full-time student to complete the program?

[   ]

[   ]

* 26. Indicate the mode of program delivery that most accurately describes your program (check all that apply)

☐ In person instruction only   ☐ Primarily online (students have to come to campus at least once)

☐ In person instruction with online coursework available   ☐ Completely online (students never have to come to campus)

* 27. Please select the concentrations/specializations your program offers (Check all that apply):

☐ None	☐ Information Technology
☐ Budgeting/ Finance	☐ International/ Global
☐ City/ Local	☐ Leadership
☐ Criminal Justice	☐ Nonprofit
☐ Economic Development	☐ Organizational Management
☐ Education	☐ Public Policy Analysis
☐ Emergency	☐ Public Sector
☐ Environment	☐ Social Policy
☐ General/ Public Management	☐ State
☐ Health	☐ Survey Methods
☐ Homeland/ National Security	☐ Urban
☐ Human Resources	
☐ Other (please specify)	

12. Program Modalities

28. If your program has a branch or satellite campus located in another US state, please name the State it is located in.

29. If your program has a branch or satellite campus located in another country, please identify which countries your program is offered in.

13. Program Admissions and Enrollment (Masters Level)

* 30. Admission Requirements (check all that apply)

	Required	Optional	Not applicable
Bachelor's Degree	○	○	○
Letter of Recommendation	○	○	○
Resume	○	○	○
Standardized Test(s)	○	○	○
GPA	○	○	○
Statement of Intent	○	○	○
Essay/Additional Writing Sample	○	○	○
Professional Experience	○	○	○
Interview	○	○	○
Special Mission-based criteria	○	○	○
Other	○	○	○

* 31. What is the total number of new students entering the program in the fall? (Newly enrolling students only).

[   ]

* 32. What is the total number of students currently enrolled in the program? (Fall Semester Total Enrollment)

[   ]

* 33. Of the total number of students currently enrolled, what is the percentage of

Out-of-state students (if applicable) [   ]
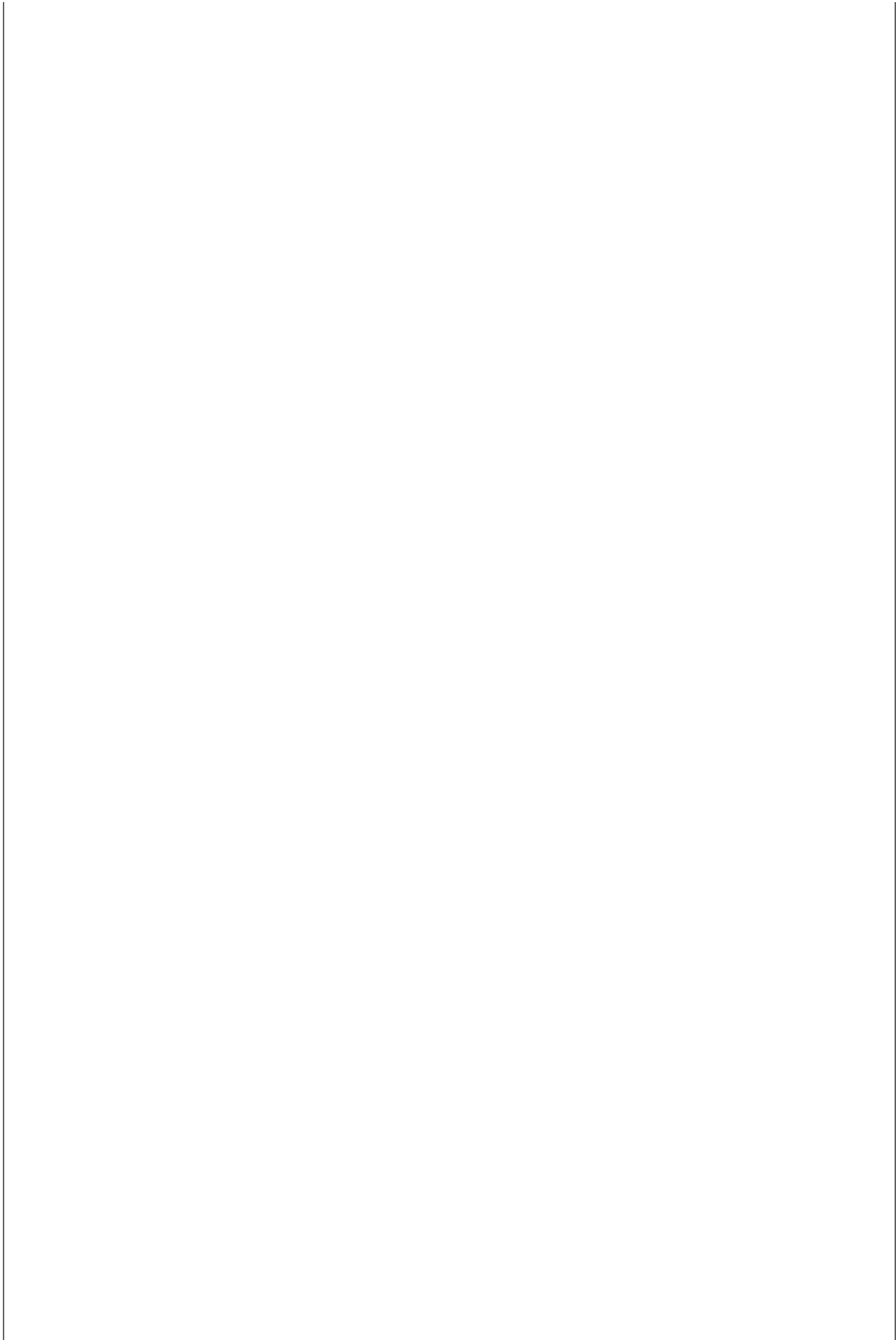
International students [   ]

Female students [   ]

Part-time students [   ]

Persons of diversity (please do not include international students) [   ]

* 34. How many degrees were awarded by this masters degree program last academic year?

[   ]

14. Student Placement (Masters Level)

* 35. Report the job placement statistics (number) for the year PRIOR TO the last academic year, of students who were employed in the "profession" within six months of graduation, by employment sector.

If you do not currently have employment data available list the total number of students who graduated in the box for unknown. NASPAA encourages all of its programs to collect Employment Outcomes data.

National or central government in the same country as the program	
State, provincial or regional government in the same country as the program	
City, County, or other local government in the same country as the program	
Government not in the same country as the program (all levels) or international quasi-governmental	
Nonprofit domestic-oriented	
Nonprofit/NGOs internationally-oriented	
Private Sector - Research/Consulting	
Private Sector but not research/ consulting	
Obtaining further education	
Military Service	
Unemployed (not seeking employment)	
Unemployed (seeking employment)	
Status Unknown	
Total	

36. Please provide any comments regarding the data you have provided above here:

15. Undergraduate Program(s)

37. Does your NASPAA member institution offer undergraduate courses in public administration, public affairs, or public policy?

○ Yes

○ No

38. Number of undergraduate students enrolled in the past 12 months

16. Enrollment and Degree Information

In this section, please report for the academic unit (e.g., a school, department, program, or institute) at your institution that is academic unit applying for membership at NASPAA and that encompasses teaching in fields relating to public administration, public affairs, public policy, and/or public management. The instructional activity of this academic unit may also include a wide range of specific studies, such as health care policy and management, nonprofit administration, criminal justice, urban and regional planning, and the like.

39. Do you offer a PhD Degree?

○ Yes

○ No

40. In the past 12 months, please provide the:

Number of Full-time
Students enrolled

Number of Part-time
Students Enrolled

Number of PhD
Degrees Awarded

41. Do you offer a DPA Degree?

○ Yes

○ No

42. In the past 12 months, please provide the:

Number of Full-time
Students enrolled

Number of Part-time
Students Enrolled

Number of DPA
Degrees Awarded

17. Annual Dues

An invoice for your membership dues will be emailed to you after your application has been approved by the NASPAA Executive Council.

Please indicate the appropriate annual dues level, based on the _total combined enrollment_ calculated for your NASPAA related* _masters degree_ program(s).

Contact NASPAA if you have questions about this calculation. Federal ID #52-1080991

All dues noted in US Dollar and are subject to NASPAA verification of student enrollment numbers.

*Degrees in public policy, affairs, administration, or nonprofit (or similar title denoting a professional master's degree preparing students for professional careers in public service)

* 43. Total Students Enrolled and Annual Dues FY 2025

⃝ 0-50 Students: $893   ⃝ 401-550 Students: $4,625

⃝ 51-100 Students: $1,872   ⃝ 551-850 Students: $5126

⃝ 101-175 Students: $2,623   ⃝ 851-1150 Students: $5,627

⃝ 176-250 Students: $3,625   ⃝ 1151-1750 Students: $6,288

⃝ 251-400 Students: $4,124   ⃝ More than 1750: Contact NASPAA directly

⃝ In communications with NASPAA, another dues amount was determined. (please specify the determined amount)

[_____]

18. NASPAA Member Code of Good Practice

A program holding membership in the Network of Schools of Public Policy, Affairs, and Administration (NASPAA), the global standard in public service education:

*Pursues excellence and quality in its provision of public affairs education.
*Continuously operationalizes the commitment to public service among students, faculty, alumni, and other constituencies, and holds the profession of public service in the highest esteem.
*Recognizes its responsibility to the community of public affairs institutions by participating in developmental activities to help other NASPAA schools and by providing enrollment and faculty data.
*Posts a hot link on the program's website to the NASPAA web site discussion of quality in public affairs education.
*Pursues diversity in student body, faculty, and curriculum.
*Integrates ethics into the curriculum and all aspects of program operation, and expects students and faculty to exhibit the highest ethical standards in their teaching, research, and service.
*Focuses on the preparation of students for professional careers in public service, emphasizing both the values and ethics of public service, and the development of professional skills and knowledge.
*Recognizes the importance of contributions of students, faculty, alumni, and employers to improving the relevance and quality of the program.
*Uses student learning outcomes and other outcome measures to help improve program effectiveness.
*Is committed to the holistic development of the individual student as a professional —including admission advisement; support of student learning, research, and service; summative learning experiences, and career placement and advisement.
*Offers a multi-disciplinary curriculum that includes coverage of management, organization, policy, human resources, political institutions, economics, quantitative methods, and IT management
*Honestly represents the meaning of NASPAA membership without implying accreditation.

* 44. E-signature of principal representative

Signature

Date

19. Additional Uploads

* 45. Please attach a narrative statement describing the purpose of the academic program(s), how it fits into the university organization, fields of special concerns such as urban affairs, international policy, management science, budgeting, city management, etc., and the academic program.

Choose File   Choose File   No file chosen